



Mukhyamantri Laghu Evam Kutir Udyam Vikas Board

(A Govt. of Jharkhand Undertaking)

D.I.C. Campus, Udyog Bhwan, 4th Floor, Ratu Road, Ranchi.

Contact-9262219999, e-mail: contact.cmlaghukutir@gmail.com

GST No. 20AAGAM7720G1ZX



Ref: 169

Date: 06.03.2019

Expression of Interest (Detail document)

MMLKUVB invites Eol (expression of interest) from reputed agencies / firms / NGOs / Business Organizations etc. for empanelment as training agency for:

1. Lac value added training viz. Seedlac, Sealing Wax, Button Lac, Handmade Shellac
2. Lac bangle training

Date Schedule:

Pre-Eol Meeting	12.03.2019 at 11.30 am
Last date of Submission of Eol	14.03.2019 upto 6.00 pm
Date & time for opening of Eol	15.03.2019 at 11.30 a.m.

Scope of Work:

To provide training to identified beneficiary groups (One group comprises of 20 beneficiaries) across Jharkhand as specified by the Board:

A. 15 days training for one group of 30 beneficiaries on lac value-added products viz. Seedlac, Sealing Wax, Button Lac, Handmade Shellac (Training Description along with estimated cost enclosed as Annexure-I.A)

B. 30 days training for one group of 20 beneficiaries on lac bangles making (Training Description along with estimated cost enclosed as Annexure-I.B)

Detailed Terms and Conditions:

Eligibility Criteria:

Agency will enclose the following self-certified documents with the Eol:

1. Covering Letter on Letter Head of the Bidder (Format present as Annexure-II and III)
2. Demand Draft for Rupees Two Thousand Only in favour of "MukhyamantriLaghuEvamKutirUdyamVikas Board" payable at Ranchi and drawn on any nationalised bank
3. PAN
4. GST if applicable (Exemption Declaration Certificate to be enclosed)
5. SSI/NSIC/MSME Registration Certificate (If applicable)
6. Experience Documents pertaining to work in the lac value-addition sector / manufacturing of lac bangles
7. ITR for last 2 years

Mode of Submission of Eol:

Interested agencies shall submit their EoI document in one envelope containing all documents as per the eligibility criteria, to be super scribed as –

“EoI - Empanelment as Training Partner for Lac Value-Added Products”

Tender Ref No.....Due Date of Submission.....

And to be addressed to:

The CEO,
MukhyamantriLaghuEvamKutirUdyamVikas Board,
4th Floor, UdyogBhawan, Ratu Road, Ranchi – 834 001

Terms and Conditions:

1. Interested Agencies may apply for empanelment of either or both training modules.
2. Interested Agencies will provide training at site across the state as and when specified by the Board
3. Any shortfalls in submission of eligibility criteria documents bid will result in disqualification of the agency from the empanelment process.
4. Agencies that are found to be qualified on opening of EoI documents will give a detailed presentation on their method of imparting training and creating marketing linkages for the beneficiary group prior to empanelment as training agency. The date for presentation will be intimated to qualified agencies only after opening of Eoldocuments.
5. Final empanelment of agencies will be done after the presentation.
6. The Board reserves the right to empanel one or more agencies as training agency and subsequently work order may also be given to one or more agencies.
7. Agencies that will be empaneled as training providing agency will ensure marketing linkages for goods produced during training and amount realized from sales of such goods will be transferred to the group for creation of working capital for the group.
8. Empanelled training agencies will raise bill after the completion of successful training and the bill amount should not exceed the estimated cost for each training module as detailed.
9. All training implements, raw material, produce incurred during the training period will be handed over to beneficiary groups for further production activity by the group.
10. All documents to be typed, printed as per format, duly stamped and self-certified as true copy (for photocopies)
11. The EOI inviting authority reserves the right to cancel the EOI, reject all EOIs at any point of time without assigning any reason.
12. Jurisdiction for any disputes arising out of the EOI will be Ranchi, Jharkhand.

Training module in Lac Value-added production

Introduction:

Jharkhand leads in raw lac production. Lac cultivation is mostly done by rural tribal population of the state and is a cash crop for lac growers. Lac Value-addition in any form is rare by lac growers as a result they are not in a demanding position and are exploited by traders who procure raw lac at prices decided by them. Lac value-added products that can fetch better value for the lac growers include seed lac, button lac, handmade shellac, sealing wax, lac bangles etc. Strengthening the lac value-added segment in the state through skill up-gradation of lac growers and group based lac bangle production activity for the purpose of sustainable livelihood and increase in income of rural population it is decided to organize a training program for regular Production of Lac bangles.

Objectives –Main objectives of the project is as follows:

Training – The main objective of the project to promote the entrepreneurship in Lac Value Addition through organizing training for skill up-gradation.

Production- The trainings are targeted to the individuals, who are willing to associate themselves with value added production in lac sector for enhancing their income by production of diversified products of lac (Seed lac, Button Lac, Sealing Wax, Handmade Shellac, Bleached Shellac Cake etc.)

Marketing Support–The Goal of the Project is to Provide Marketing Support of the products manufactured by trained group in local and international markets with the help of Implementing Agency for their sustainable development.

Description of Training Module:

<u>Sl.No.</u>	<u>Description</u>	<u>No. of trainees per Group</u>	<u>No. of Days in each training</u>
1	Lac Value-added (Seedlac, Sealing Wax, Button Lac, Handmade Shellac) Training cum Production: Village Level program across Jharkhand	30	15 days

Beneficiary Profile:

Interested individuals (both males and females) in the age bracket of 16 to 45 years with ability to work as per training requirement will be eligible for the training.

Implementation:

Implementation of the training will be carried out by implementing agency/agencies that will be empanelled by the Board by inviting Expression of Interest.

Implementing Agency:

The implementing agency will be responsible for providing all training inputs including master trainers, assistant trainers/helpers, raw material, consumables, etc. needed for carrying out successful training. The implementing agency will also provide marketing support and ensure linkage of lac value-added products during the training and after completion of training also.

Source of Funding: The cost of training will be borne by MukhyamantriLaghuevamKutirUdyamVikas Board.

Sl.No.	Particulars	Estimated expense in Rs./-	Remarks
01.	Honorarium for Master Trainer and helpers	31500.00	One Master Trainer @750/day and three helpers @ 450/day/helper
02.	Stipend for trainees	67500.00	Rs.150/trainee/day to be transferred direct to trainees bank account
03.	Raw Material including consumables per batch	250000.00	Stick Lac, Seed Lac, Charcoal, Resin etc.
04.	Exposure Visit to Sidrol Lac Factory and IINRG Lac Museum	15000.00	Van/Bus Hire Charges on actual not exceed Rs.15000.00 for group
05.	Food for trainees during training	22500.00	Food for trainees' and trainer everyday during the training period.
06.	Supervision Cost for implementing agency including documentation, miscellaneous and Administrative expenses	15000.00	banner, photography, vehicle rental etc.
Total cost of training for one Batch		Rs. 4, 01, 500.00 (Rupees FourLacsOne Thousand Five Hundred Only)	

Brief Description of estimated expenses:

- One Master trainer along with three helpers shall for carry on the training program. The estimated expense for one Master trainer along with three helpers is Rs.31, 500.00.
- Stipend/wage compensation for each trainee shall be directly credited to trainees account by the Board @Rs.150.00 per trainee per day for the duration of the training. A total amount for wage compensation for 30 trainees during the entire training shall be Rs.67,500.00
- Estimated expense for Raw Materials and consumables like raw lac, seedlac, resin, charcoal etc. to provide hands on training for production shall be Rs.2,50,000.00. An estimated 60% of the raw material shall be exhausted during training and no commercial value can be derived. The remaining 40% may be transferred to the trainees for selling purpose and creation of working capital. Raw material to be arranged by the implementing agency prior to commencement of training.
- One day Exposure Visit shall be organized by the implementing agency and the agency may hire a vehicle for the same. The venue of the visit shall be Sidrol Lac Factory and IINRG Museum at Namkum Ranchi. The estimated expense for the exposure visit is Rs.15, 000.00
- Provision of food(lunch) to trainees during the training tenure shall be ensured by the Implementing Agency and estimated expense on food should not exceed Rs.22500.00
- Other miscellaneous and administrative expenses like photography, banner, taxi for travel from HO to training venue etc. shall be Rs.15,000.00

Expected Outcomes of the training -

- To create opportunity for regular employment to increase their income from diversified lac products.
 - An estimated 30-50% enhancement in income of lac growers through value addition.
 - The value added lac products shall provide year round sustainable livelihood and reduce migration.
- Through the intervention of training programme by Riddhi Siddhi Lac Prathmik Cooperative Society- Kundri, the growers will learn about the value added lac products that have market demand and the scope of further value addition like nail polish, alta etc. A positive impact generated through the training will enhance their socio-economic status

Annexure I.B

Training module in Lac bangle production

Objective:

The main objective of the project is to promote entrepreneurship in Lac Value-addition through organizing training for skill up-gradation and production of lac bangles. The training is targeted to the individuals, who are willing to associate themselves with production of lac bangles for enhancing their income by production of Lac Bangles.

Description of Training Module:

<u>Sl.No.</u>	<u>Description</u>	<u>No. of trainees per Group</u>	<u>No. of Days in each training</u>
1	Lac Bangle Training cum Production: Village Level program across Jharkhand	20	30 days

Beneficiary Profile:

Interested individuals (both males and females) in the age bracket of 16 to 45 years with ability to work as per training requirement will be eligible for the training.

Implementation:

Implementation of the training will be carried out by implementing agency/agencies that will be empanelled by the Board by inviting Expression of Interest.

Implementing Agency:

The implementing agency will be responsible for providing all training inputs including master trainers, assistant trainers/helpers, raw material, consumables, tools and equipment etc. needed for carrying out successful training. The implementing agency will also provide marketing support and ensure linkage of lac bangles during the training and after completion of training also.

Source of Funding: The cost of training will be borne by MukhyamantriLaghuevamKutirUdyamVikas Board.

Estimated Expenditure per group of 20 beneficiary each for 30 days

Sl.No.	Particulars	Estimated expense in Rs./-	Remarks
01.	Honorarium for Two Master Trainers and two assistant trainer/helpers	30000.00	Two Master Trainer @10000/month and twoassistant trainer/helpers @ 5000/month/assistant helper
02.	Stipend for trainees	90000.00	Rs.150/trainee/day to be transferred direct to trainees bank account by the Board
03.	i) Raw Material including base material for lac bangles production by beneficiaries during the training (Button Lac, Charcoal, Resin, Marble Powder, etc.) including consumables (bangle rings, AD stones, colour, etc.) ii)Tool Kits for commercial production of Bangles – List as Annexure I	180000.00	To be provided by implementing agency at the beginning of training i) Raw material for commercial production of bangles by the group to be provided by implementing agency at the beginning of training so that after completion of training the trained group may start off production of bangles that will be linked to the market by the implementing agency ii) Tools for lac bangle will include 4 bangle making bhattis with other accessories to be provided at the beginning of training by the implementing agency
04.	Food for trainees during training @ Rs.50 per beneficiary per day	30000.00	Food for trainees' and trainer every day during the training period.
Sub Total		330000.00	
05.	Supervision Cost for implementing agency including documentation, miscellaneous and Administrative expenses@10% (approx.)of project cost	33000.00	banner, photography, etc. to be paid to implementing agency by the Board
Total cost of training for one group		Rs. 3, 63, 000.00 (Rupees Threelacs sixty three thousand only)	

Brief Description of estimated expenses:

- Two Master trainers with two assistant trainers/helpers shall for carry on the training program on four bhattis comprising of 5 beneficiaries on each bhatti. The estimated expense for two Master trainers along with two assistant trainers/helpers is Rs.30, 000.00.
- Stipend/wage compensation for each trainee shall be directly credited to trainees account by the Board @Rs.150.00 per trainee per day for the duration of the training.
- Estimated expense for Raw Materials, consumables, tool kits during the training like Button Lac, fuel, Resin, Marble Powder, Bangle rings, Bhatti, wooden dies etc.(List as per Annexure I and II) to provide hands on training for production shall be Rs.1,80,000.00 and will have to be provided by the implementing agency at the beginning of the training.

- The implementing agency will transfer all these tools and raw material to the beneficiary group and implementing agency shall assure the marketing of bangles henceforth produced.
- Provision of food (lunch) to trainees during the training tenure shall be ensured by the Implementing Agency and estimated expense on food should not exceed as budgeted for each model.
- Supervision cost including miscellaneous and administrative expenses like photography, banner, taxi for travel from HO to training venue etc. will be paid to the implementing agency by the Board.

Expected Outcomes of the training -

- To create opportunity for regular employment to increase their income from production of lac bangles.
- An estimated 30-50% enhancement in income of lac growers through value addition.
- The value added lac products shall provide year round sustainable livelihood and reduce migration.
- Through the intervention of training programme by implementing agency, the beneficiaries will learn about lac bangle making that have market demand and can be linked to the market. A positive impact generated through the training will enhance their socio-economic status.

Annexure- I

क्र०	समग्री का नाम	मात्रा/संख्या	प्राक्कलनराशि (रूपये में)	अदद्
1.	लोहेकाआयरनभट्टी12इ ग 36इ ग 8इ (उंचाई)	4	16500-00	16500 x 4 = 66,000.00
2.	लोहे की आयरनटेम्परप्लेट 12" x 12"	8		
3.	लकड़ीकाफार्मा (सेलिया) 2/4"	16		
4.	लकड़ीकाफार्मा (सेलिया) 2/6"	16		
5.	लकड़ीकाफार्मा (सेलिया) 2/8"	16		
6.	लकड़ीकाफार्मा (सेलिया) 2/10"	4		
7.	लकड़ीकाआयरन (हत्था)	24		
8.	लकड़ीकाडंडा/गुल्ली (गावा लगाने हेतु)	40		
9.	स्टीलकाचिमटा	48		
10.	रंगेठा	80		
11.	लोहेकाचदरा (स्टील)	24		
12.	लोहेकाकतिया	16		
13.	।व नगगरम के लिए अँगेठी (तावा के साथ)	8		
14.	लकड़ीकाडाई/खाली 1,2,3,5,8 लाईन	4		
15.	स्क्वाइयरलाईन	4		
16.	कंगनडाई	4		
	कुलसामानों की संख्या-	316		

Estimated Cost Break-up fo Lac Bangle Production Training				
Sl.No.	Description	Qty	UoM	Estimated Cost in Rs./-
1	Bangle Ring (Aluminium) All Sizes	35	kg	114000
2	Button Lac	50	kg	
3	Rajan	30	kg	
4	Marble Powder	50	kg	
5	Colours	10	kg	
6	Thandalah liquid	5	kg	
7	Garamlah liquid	5	kg	
8	Steel Bangle Base – All size	50	pkt	
9	Steel Churi – All size	25	pkt	
10	AD Nag 12 No. (All Colours)	25	pkt	
11	AD Nag 40 No. (All Colours)	25	pkt	
12	Rainbow Chimki	20	pkt	
13	Chandala Sticker All Design	50	pkt	
14	Golden Chain	5	kg	
15	Stone all design	5	kg	

Grand Total = 1,80,000.00

Covering Letter Format

To,

The CEO,

MMLKUVB, Ranchi

Sub: Eol - Empanelment as Training Partner for

1. Lac value added training viz. Seedlac, Sealing Wax, Button Lac, Handmade Shellac
2. Lac bangle training

Dear Sir,

Please find enclosed our tender documents as per the subject matter.

We have fully understood the terms and conditions of the tender and shall abide by them during the tender process.

All information provided by us are true, any information furnished found to be untrue will result in disqualification and any legal action may be pursued by the tender inviting authority thereof.

We also understand that the tender inviting authority reserves the right to cancel the entire tender or disqualify our bid at any point of time without assigning any reason.

Signature of Bidder:

Name of Bidder:

Seal of Bidder:

Date:

Performa – Agency Details

1. Name of the Company
(Agency / Firm) :
2. Nature of the Company
(Proprietorship/Partnership/Pvt. Ltd.
Company/Any other firm) :
3. Name of proprietor / Director of the
Company/Firm/Agency :
4. Address with telephone no., fax no. &
E-mail Id :
5. Details of registration :
6. Income Tax Permanent A/C No. (PAN) of the firm :
7. GSTIN (as applicable):
8. Audited Accounts of Past Two Years :

Date

(Signature of the Tenderer
with designation and Official Seal)