

Very Short Tender Notice – Detailed Tender Document

Ref No.: 36

Date: 15.01.2019

MMLKUVB invites tender from the reputed & established Art and creative/ Event companies for planning, designing and preparing of “JHANKI” for Republic Day on 26th January 2019, on open trailer displaying the activities of the Board at Ranchi and Dumka.

Time Schedule of Tender

Sl.No.	Particulars	Date	Time
a.	Tender Publication Date	16.01.19	
b.	Document download/physical copy procurement from office	16.01.19	During office hours
d.	Bid Submission end date and time	22.01.19	13:00 hrs
e.	Presentation and Opening of Tender Documents	21.01.19	14:30 hrs

GENERAL CONDITIONS:-

1. Earnest Money Deposit (“EMD”) Rs.5,000/-.
2. The All Material, Lighting, Sound System, Printing, Banner, Leaflets etc. for 26th January, 2019 installed and expenses will be borne by the art and creative/ Event company on 26th January, 2019.
3. The Tender document can be purchased during office hour from the office of MMLKUVB, at 4th Floor, Udyog Bhawan, Ratu Rd., Ranchi – 834 001 from 16/01/2019 to 19/01/2019 by depositing Rs.200/- (non refundable) payable in form of demand draft from Nationalised Bank or could be downloaded from our website www.jharkhandindustry.gov.in cost of the tender form if downloaded through website will have to deposited during submission of tender form otherwise tender document will not be accepted.
4. The sealed tender can be submitted till 1:00 PM on 22/01/2019 at MMLKUVB Office. Bids will be opened on the same date at 2.30 PM in the presence of representatives of the companies and the Board. The technical bid will include a 3D presentation of plan and design of Jhanki which will be presented by bidders to the tender inviting authority. On the basis of presentation the tender inviting authority will shortlist three bidders whose financial bid will be opened. Financial Bids of non qualifying bidders will be returned.
5. Agencies will bid for both locations compulsorily.
6. Terms and conditions and other details can be enquired from the same office during working hours. The cost of Tender document is non-refundable. MMLKUVB reserves the right to accept or reject any or all offers without assigning any reasons thereof.

Detailed Terms and Conditions:

Eligibility Criteria:

Bidder will enclose the following documents self certified in the technical bid (first envelope):

1. Covering Letter on Letter Head of the Bidder (Format present as Annexure-I and II)
2. Demand Draft for Rupees Five Thousand Only in favour of "Mukhyamantri Laghu Evam Kutir Udyam Vikas Board" payable at Ranchi and drawn on any nationalised bank
3. PAN
4. GST if applicable (Exemption Declaration/Certificate to be enclosed)
5. SSI/NSIC/MSME Registration Certificate (If applicable)
6. Past Experience: Work orders/completion certificates etc.
7. Experience Documents pertaining to such or similar events if any
8. ITR for last 2 years

Mode of Submission of Bid:

Interested agencies shall submit their tender document in two parts in two different envelopes, the first to be super scribed as – Technical BID for "JHANKI" for Republic Day on 26th January 2019.

The second envelope to be super scribed as – Financial BID for "JHANKI" for Republic Day on 26th January 2019. Both the envelopes to be put together in a third envelope to be super scribed as:

"Tender for "JHANKI" for Republic Day on 26th January 2019."

Tender Ref No.....Due Date of Submission.....

And to be addressed to:

The CEO,
Mukhyamantri Laghu Evam Kutir Udyam Vikas Board,
4th Floor, Udyog Bhawan, Ratu Road, Ranchi – 834 001

Terms and Conditions:

1. Bidder will quote rates for both locations as per the table in Price Bid. (Format present as Annexure-III)
2. Rates should be inclusive of all taxes, duties, transportation, installation, etc. at site.
3. The tender inviting authority reserves the right to cancel the tender, reject all tenders at any point of time without assigning any reason.
4. Jurisdiction for any disputes arising out of the tender will be Ranchi, Jharkhand.

Covering Letter Format

To,

The CEO,

MMLKUVB, Ranchi

Sub: Tender for for "JHANKI" for Republic Day on 26th January 2019 Technical Bid cum Covering Letter

Dear Sir,

Please find enclosed our tender documents as per the subject matter.

We have fully understood the terms and conditions of the tender and shall abide by them during the tender process.

All information provided by us are true, any information furnished found to be untrue will result in disqualification and any legal action may be pursued by the tender inviting authority thereof.

We also understand that the tender inviting authority reserves the right to cancel the entire tender or disqualify our bid at any point of time without assigning any reason.

Signature of Bidder:

Name of Bidder:

Seal of Bidder:

Date:

BIDDER DETAILS

1. Name and Address of the Firm/ Company:

2. Registered Address of the Firm/ Company:

3. Year of Formation / Incorporation:
4. Local Agent/ Partner Contact Address:
5. Contact Person (Company/Local)
 - a) Name:
 - b) Designation:
 - c) Phone:
 - d) Fax:
 - e) Contact No:
 - f) E-mail
6. Name and address of Principal Company (if there is any):

7. Brief description of the main and subsidiary business line of the company:

8. No of Years of Experience of the company in related work:

ANNEXURE - III

“PRICE BID”

To,

The CEO,

MMLKUVB,

Ranchi

Sub: Price Bid for “JHANKI” for Republic Day on 26th January 2019

Dear Sir,

I have gone through the Terms and Conditions as detailed in the Tender Notice No. , dated 16-01-2019, for “Tender for planning, designing and preparing of “JHANKI” for republic day on 26th January, 2019”

I am agreeable to all the terms and conditions mentioned therein. My rates are furnished below both in words and figures.

S. No.	Description	Rate in figures (INR Rs.) (inclusive of all taxes, duties, transportation and any other charges.)	Rate in words (INR Rs.) (inclusive of all taxes, duties, transportation and any other charges.)
01	Planning, designing and preparing of “JHANKI” for Republic day on 26th January, 2019 at Ranchi and Dumka		

Signature & Seal