



Jharkhand Matikala Board

(A Govt. of Jharkhand Undertaking)
D.I.C. Campus, Udyog Bhwan, 3rd Floor, Ratu Road, Ranchi.

Ref: JMKB/214

Date- 24--12-2020

VERY SHORT TENDER NOTICE

Subject: Procurement of Pug mill and Electric Potter with tool kit for Pottery Artisans of Jharkhand Matikala Board.

Sealed Tenders are invited from the Manufacturers/ Authorized Dealers/ Suppliers for supply of Pug mill and Electric Potter with tool kit.

Tender No.	JMKB/214 DATE – 24-12-2020
EMD	Rs 50,000/- (Fifty Thousand only) in the form of Demand Draft from any nationalized bank
Last date of submission of Bid	31.12.2020 latest by 12:00 PM
Date of opening of Technical Bid	31.12.2021 by 04:00 Noon
Tender Fee	1000/- (One Thousand Only) (Non- Refundable)
Official Address for Tender Submission	Managing Director Cum Chief Executive Officer Jharkhand Mati Kala Board 3 rd Floor, DIC Campus, Udyog Bhawan, Ratu Road, Ranchi-834001 Jharkhand
Details available at website	www.jharkhandindustry.gov.in

EMD & Tender fee should be in form of Demand Draft in favor of "Jharkhand Matikala Board". DD should be kept in a separate cover super scribing as "EMD" and "Tender fee" with tender Number. Any tender received without or partial EMD or Tender fee will be out rightly rejected.

Jharkhand Matikala Board reserves the right to accept/reject any tender/ cancel entire process without assigning any reasons, whatsoever and at any moment of time. No correspondence shall be entertained in this regard.

GENERAL TERMS & CONDITIONS:

Scope of Work: Supply of various Pottery Machineries for clay artisans at Jharkhand Matikala Board as per details and specifications mentioned below:

1. Pug Mill

Sl. No.	Specifications	Remarks
1.	Over all Dimensions	Length : 1100 MM (Approx.) Width : 925 MM Height : 575 MM
2.	Weight of M/c.	85 Kgs (Approx.)
3.	Feeding Hopper Size	Length : 275 MM Width : 220 MM
4.	Height of Hopper	510 MM from Ground level (Approx.)
5.	Size of Output Mould	130 MM (Approx.)
6.	Power Supply	230 Volts AC Domestic Power
7.	Motor specification	1.5 Hp 1 phase 1440 RPM (An ISI Marked). It is fitted on wooden board to avoid risk of Ele sock.
8.	Capacity/Output	750 -1000 Kgs/hour
9.	Safety side	All rotating parts are covered by guard
10.	Consumption of Electricity	1-1.5 Unit by Running M/c. of 20 Mins.
11.	Overload Protection	Provided by 16 Amp DP MCB
12.	Cable	Provided 2.5 Sq. MM 2 Core cable with 16 Amp 3 Pin Top & 10 Feet Lg.
13.	Earthing	Not required

2. Electric Potter Wheel with tool kit

Sl. No.	Specifications	Remarks
1.	Over all Dimensions	Breadth : 480 MM Width : 480 MM Height : 330 MM
2.	Weight of Machine.	35 Kgs (Approx.)
3.	Working Plate Dia	300 MM
4.	Bearing Load Capacity	25 KGS. Approx
5.	Change of Speed	Rotary switch is provided to get three different constant speeds High Speed Model – 110 RPM, 160 RPM, 220 RPM. No vibration & no speed reduction during shaping the articles.
6.	Power Supply	230V
7.	Motor Specifications	1.8 Hp single phase A.C. 230V capacitor start vertical motor

8.	Safety side	Motor is fitted in round sheet metal box attached with S.S. tray on top.
9.	Overload Protection	Auto switch is provided for motor protection.
10.	Cable	Provided 1.0 Sq. MM 2 Core cable with 6 Amp 3 Pin Top & 10 Feet Lg.
11.	Tool Kits	<ul style="list-style-type: none"> i)Screw Driver Set – Philips 00,0,1,2,3,6x0.6 ii)Plier – Insulated with thick C.A. sleeve, generally confirmimg to IS 3650-1981, 210mm iii) Powrah – 1.8 KGS. iv) Sledge Hammer – 2lbs. v)Galvanized Ghamela Big Size vi)Cut Off Wires vii)Ribs and Scraper viii)Sponge ix) Brush x) Wooden Modeling Tools xi)Fettling Knife xii)Trowel xiii) Tool kit bag

3. Delivery Address:

The Delivery of Pug Mill and Electric Potter with tool kit shall be done as per delivery location mentioned below or as per direction in due course of delivery.

Head office - Jharkhand Mati Kala Board, 3rd Floor, Udyog Bhawan, Ratu Road, Ranchi, Pin-834001, Jharkhand.

4. Eligibility Criteria:

- i. The bidder must be a Manufacturer/ Supplier/ Authorized Dealer of Pug mill and Electric Potter with tool kit. (Proof of same to be attached).
- ii. The bidder must have successfully executed similar supplies of Machinery items to any central/ state govt. dept., autonomous Bodies, Public sector undertakings, institute and commercial units during last three years from the date of submission of bid. Attach at least three copies of supply orders/successful completion certificates.
- iii. The bidder must have an average annual turnover of each year Rs 2,00,00,000.00 (Two Crore only) during financial years 2016-2017, 2017-2018 and 2018-2019, Copy of P&L accounts, balance Sheets, monthly sales Tax/return and ITRs duly certified by the Chartered Accountant of last three financial years should be submitted.
- iv. The bidder must furnish a product catalogue.
- v. The bidder must furnish a copy of current valid ISO 9001:2015.
- vi. The bidder must submit copy of up to date monthly GST-3B Return till Q2 i.e. till September, 2020 along with technical bid, otherwise such bid will not be consider.
- vii. GST Registration (attach self –certified copy of the same)
- viii. PAN (attach self-certified copy of the same), Character Certificate and Labor License.
- ix. After sale service/office/Godown of the firm/agency should be established in Jharkhand. (Complete Address with contact person(s) name and contact number must be submitted with valid proof of the same).

- x. The bidder shall submit an affidavit from public notary mentioning that the Bidder is not blacklisted or barred by any dept. of govt., PSU, Institutes or Autonomous Bodies etc.
- xi. Preference will be given to local bidders/Supplier.

5. Sealing and Submission of Bid:

Part -A Technical Bid: Should contain

- i. Bid Forwarding letter in prescribed format as per **Annexure-I**.
- ii. Technical Bid in prescribed format as per **Annexure-II** with all relevant/Supporting duly signed documents as mentioned in bid document.
- iii. **EMD & Tender Fee**
- iv. **Annexure-IV** for Sample submission.

in Sealed envelope with superscription **“Technical Bid for Supply of Electric Pug mill and Electric Potter with tool kit for Artisans of Jharkhand Mati kala Board: Part-A”**

Part -B Financial Bid: Should contain only Financial Bid. This is to be filled in prescribed format as per **Annexure-III** in seal envelope with superscription **“Financial Bid for Supply of Pug mill and Electric Potter with tool kit for Artisans of Jharkhand Mati Kala Board: Part-B”**.

Above Part-A and Part-B in separate envelopes should be put in one sealed envelope. The envelope should be superscripted as **“Tender for Supply of Pug Mill and Electric Potter with tool kit for Artisans of Jharkhand Matikala Board”** with tender Number and Tender date.

- 6. The Quantity of Pug mills and Electric Potter with tool kit to be supplied against this Tender will be as per requirements and may be increased or decreased based on demand. The MD-cum-CEO shall have the Power to increase or decrease the Quantity.
- 7. Bidders will have to submit Sample and give a brief demonstration of the quoted product as per **“Annexure-IV” Sample Submission** and same should be submitted with technical bid.
- 8. **The bidders having authorized Service Center in the any District HQRS of Jharkhand District will be given preference.**
- 9. **The Board has the right to distribute the work at L1 Rate and terms and Conditions among two or three bidders.**
- 10. **The Rates and terms and conditions finalized in this tender shall remain applicable for 24 Months from the Date of this tender or the date of next Tender whichever is earlier.**
- 11. Selection of Successful Bidder: The bidder who quotes the lowest rate in the financial Bid at **Annexure- III** will be declared as the successful Bidder.
- 12. Work order will be issued to successful bidder as per current requirements.
- 13. **Delivery Schedule:**
 - i. Against work order given the bidder is required to supply the Pug mill and Electric Potter with tool kit as per specifications mentioned in scope of work at Clause no. 1 under General Terms and Conditions of the Tender Document.
 - ii. The delivery of Pug mill and Electric Potter with tool kit shall be completed within 30 days from the date of work order issued.
 - iii. After the delivery is made, if it is discovered that the items supplied are not according to specifications given in the tender document, such supply would be rejected.
 - iv. The bidder should take responsibility of the goods till it reaches the delivery destination.
 - v. Failure to comply with the required shall lead to forfeiture of EMD.

14. Warranty

- i. The vendor shall provide warranty of **one year** for the Machineries as per original Manufacturer warranty policy commencing from the date of delivery.
- ii. During the warranty period the supplier shall be responsible for all costs relating to labor, spares, transport charges etc. from and to the site in connection with the repair/ replacement of machines or any component /part.

15. Termination of contract: In case of breach of work order by the successful bidder, the performance security shall be forfeited and the bidder shall be blacklisted in addition to the termination of the contract.

16. Dispute Resolution: In the event of any dispute or differences arising under this agreement, the decision of the Managing Director of Jharkhand Mati Kala Board will be final.

17. Applicable Law: The court of Jurisdiction shall be Ranchi for all such purposes.

ANNEXURE-I
BID FORWARDING LETTER
(On the Letterhead of the Bidder)

Tender No:

From,

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To

Managing Director
Jharkhand Mati Kala Board
3rd Floor, Udyog Bhawan, DIC Campus
Ratu Road, Ranchi-834001

Sub: Submission of bid for “Supply of Pug Mill and Electric Potter with tool kit for Artisans of Jharkhand Mati Kala Board”.

Dear Sir,

With reference to the above subjected tender, I/We am/are submitting our bid for the above cited work. I/We hereby confirm and declare that I/We have carefully studied the tender document therein and undertake myself /ourselves abide by the terms and condition laid down in the tender document

The Tender Processing Fee of Rs. 1,000 /-(One thousand only) and EMD of Rs.50,000/- (Fifty Thousand Only) in the form Of Demand Draft in favor of JHARKHAND MATIKALA BOARD, RANCHI are enclosed herewith.

Yours faithfully,

(Signature of the Authorized Official
of the bidder with seal)

ANNEXURE-II
TECHINICAL BID

(To be submitted in a separate sealed envelope)

Tender No:.....

dt.....

(Self-attested photo copies of all supporting documents must be attached with the technical bid)

SI No.	Particulars	Compliance (Yes/No)	Page No.
1.	Name of the Firm:		
2.	Address of Firm: Tel/Mob No: Fax No: Email ID:		
3.	Type of Firm: Proprietary/Partnership /Pvt Ltd. etc.(Attach proof in support of this)		
4.	Name and Designation of Authorized person with Tel/Mob No., Email ID to deal with Jharkhand Mati Kala Board.		
5.	Tender processing Fee of Rs.1000/- (Non-refundable)and EMD of Rs.50,000/- in the form of DD.		
6.	The firm must be an Original Manufacturer of Pug mill items or an authorized dealer/distributor of Original Manufacturer. (Proof of same to be attached). As mentioned in Eligibility Criteria i.e. point 5 (ii) above		
7.	The bidder must have successfully executed similar supplies of any Machines Attach at least two copies of supply orders/successful completion certificates. As mentioned in Eligibility Criteria i.e. point 5 (iii) above		
8.	The bidder should have an annual turnover of Rs. 2,00,00,000.00 (Two Crore only) during last three financial years. Copy of P&L accounts, balance Sheets duly certified by the Chartered Accountant along wi8th ITRs of last three financial years should be submitted. As mentioned in Eligibility Criteria i.e. point 3 (iii) above		
9	Product Catalogue		
10	ISO 9001 : 2015 Certificate		
11	Up to date monthly GST-3B return till Q2 i.e. Sept. 2020		
12	GST No. (attach self-certificated copy of the same)		
13.	PAN(Attach self-certified copy of the same)		
14.	Character Certificate		
15.	Labor License		
16.	The firm should not be blacklisted or barred by any dept. of Govt., PSU Institute or Autonomous Bodies etc.(Affidavit from Public Notary)		

Declaration:

I/We(Names of partners/proprietors) do hereby declare that the entries made here are true to the best of my/our knowledge. I/We hereby agree to abide by all terms and conditions laid down in tender document.

Place:

Date:

(Signature of bidder)

ANNEXURE-III

FINANCIAL BID

(On the Letterhead of the Bidder)

From,

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To

Managing Director
Jharkhand Mati Kala Board
3rd Floor, Udyog Bhawan, DIC Campus
Ratu Road, Ranchi-834001

Dear Sir,

Supply of Pug Mill and Electric Potter Wheel with tool kit for Artisans of Jharkhand Mati Kala Board.

I/we quote our lowest rates for supply of Pug mill for the subjected tender.

SI No.	Particulars	Rate per unit	GST	Rate Per Unit (including GST)
1.	Pug mill with tool kit			
2.	Electric Potter with tool kit			

Note-

- The rate quoted should be in figures as well as in words.
- Rate quoted should be as per the specifications mentioned in the "Scope of Work"
- The above price should be inclusive of all taxes and duties as applicable. The price also includes all charges for packing, forwarding, warranty, freight, insurance, transportation, loading and unloading and labor etc.

(Signature of the Authorized Official
of the bidder with seal)

ANNEXURE-IV

SAMPLE SUBMISSION

(On the Letterhead of the Bidder)

I.....(name of proprietor) proprietor
of.....(name of firm) having registered office
at(complete address) do

hereby submit samples of following:

1).....

2).....

Machines against Tender no. at Jharkhand Government Tool Rom, Gola.

Date of submission of Sample: -

Sample received by (on behalf of Jharkhand Matikala Board):-

(Name & Signature of bidder with seal)