



GOVERNMENT OF JHARKHAND

TENDER DOCUMENT

NAME OF WORK: DESIGN, ERECTION, DECORATION, MAINTENANCE & MANAGEMENT OF BOTH INTERIOR AND EXTERIOR OF JHARKHAND PAVILION AT IITF 2021 (38TH INDIA INTERNATIONAL TRADE FAIR 2021), DURING 14TH-27TH NOVEMBER, 2021 AT PRAGATI MAIDAN, NEW DELHI.

DIRECTORATE OF INDUSTRIES
GOVERNMENT OF JHARKHAND
3RD FLOOR, NEPAL HOUSE, DORANDA, RANCHI - 834002

1. ASSIGNMENT:

As per design approved by department, overall erection and fabrication of Stall, Theme area, and other works like Maintenance and Management of Jharkhand Pavilion at **PragatiMaidan, New Delhi** (within 800 sq.mtr. space) for IITF-2021, 14th-27th November, 2021.

2. Date from which Tender Documents will be available:

From **11/10/2021** and onwards on all working days during office hours after paying Bank Draft of **Rs.10,000/-** (Rs. ten Thousand Only) (Non-refundable) in favour of **Director of Industries, Jharkhand** Payable at **Ranchi**. The tender documents can also be downloaded from the website: **www.jharkhandindustry.gov.in**

Tender Document Fee will be paid by the tenderer at the time of submitting the Bid if document is downloaded from website.

3. TENDER DEPOSIT:

- i) The tenderer shall submit tender along with **EMD of Rs.1,00,000/- (rupees one lakh only) (Refundable)** in the form of demand draft of any Nationalised Bank in favour of **“Director of Industries, Jharkhand, Ranchi”** payable at **Ranchi**
- ii) If the successful tenderer to whom the contract is awarded, refuses or neglects or fails to furnish the performance, his tender deposit shall be forfeited.
- iii) The EMD (without any interest) of unsuccessful tenderer will be returned as soon as practicable after the award of contract to successful party or termination of the validity of the tender proposal, whichever comes first.
- iv) Any tender without Tender Fee/ EMD (Earnest Money Deposit) will be rejected, except registered SMEs in Jharkhand.

4. ELIGIBILITY:

- i) The Tenderer must be financially sound enough to execute the job.
- ii) Tenderer should have minimum turn over Rs 2.50 cr.
- iii) Tenderer should have erected, fabricated and maintained similar type of works in last three financial years as shown below
 - a. At least one similar Work of Rs. 50.00 Lakh and above or
 - b. At least two similar Works of Rs. 20.00 Lakh and above or
 - c. At least three similar Works of Rs. 15.00 Lakh and above.

- iv) Similar works means design & decoration of Pavilion at any National / International level event. Bidders should produce documentary proof of having designed and erected the pavilions of similar nature.
- v) The Tenderer must not be Black Listed by any Government Department / Agency.

5. DOCUMENTS COMPRISING THE BID :

- Tender shall be prepared and submitted in one SEALED ENVELOPE containing three individually sealed envelopes inside. All envelopes shall be surely sealed and shall have superscription on the cover indicating name and reference number of the tender and envelope number.

(a). Envelope 1 (Superscripted “Envelope 1:EMD”)

It will contain only earnest money deposit in the form of crossed bank draft of ` 1,00,000/- (rupees one lakh only) (Refundable) of any Nationalized Bank in favour of “**Director of Industries, Jharkhand**” payable at **Ranchi**.

(b). Envelope 2 (Superscripted “Envelope 2: TECHNICAL BID”)

Documents mentioned in clause 4.2 below in serial order.

(c). Envelope 3 (Superscripted “Envelope 3: Financial Bid”) THE PRICE BID

5.1. The ENVELOPE 2 (Technical Bid) shall contain the filled up format as annexure-I. Following documents and documents establishing the bidder’s eligibility as per the terms and conditions of the bid document:

- 1) Letter of authorization (annexure – IV) for attending bid opening.
- 2) **Technical Proposal** - Design details along with print outs, electronic presentations (pen drive) The bidder should furnish a detailed work plan which should include an overall design and fabrication of stalls, design of theme area, layout plan/ design/ conceptualization, including outside and inside facia, model/ photograph. This must be given in the form of a presentation/ audio-visual, in a pen drive. The presentation should clearly explain the overall concept, in alignment with the theme.
- 3) Implementation plan
- 4) An “Action Calendar” for completion of the work (must be completed on or before 12th November 2021).

- 5) Copies of Audited Balance Sheet of the firm / tenderer for the last 3 (three) years i.e. 2017-18, 2018-19 and 2019-20 along with ITR Computation Sheet on Income Tax of the relevant year.
- 6) Copy of PAN Card and GST Registration Certificate of the firm / tenderer.
- 7) A list of their clients and at least 5 references of organizations for whom they have done a similar type of job in the last 3 years (from 2017), and the order values thereof.
- 8) Only those firms who have minimum 04 (four) years experience of executing such work may apply. A document in support of such experience is required.
- 9) The number of personnel proposed for the assignment, their names (including name of the Team Leader), qualification, experience and competence.
- 10) Infrastructural facilities available at New Delhi with address proof and detail.
- 11) Copy of the Tender Document duly signed & stamped by the Tenderer in all pages.

6. FINANCIAL BID AND SHALL COMPRISE:

The tenderer should submit unit rates, quantity and total cost with respect to each item in the scope of work (both in figures as well as in words). Item wise, subtotal and grand total of prices are to be very clearly indicated. Government of Jharkhand has the right to check the prices given in the tender forms and correct material error if any. In the event of any discrepancy between the unit price and the total price, the unit price shall prevail.

- i) Form of Bid (as per Annexure – II)
- ii) Bill of Quantities (as per Annex –III)

7. PREPARATION OF THE BID/ TENDER:

All documents relating to the bid shall be in English language.

8. ADDRESSED TO:

The Sealed envelope super scribing “TENDER FOR I.I.T.F. - 2021” shall be addressed to the : Director Industry, Directorate of Industries, 3rd Floor, Nepal house, Doranda, Ranchi.

9. BID / TENDER OPENING AND EVALUATION:

- a) The envelope marked as “Technical Bid” will be opened at the time of opening of Bids.
- b) All the bidders, who qualify in the Technical Bid, will have to make Power Point presentation before the Selection Committee.
- c) After the presentation, the Selection Committee for Jharkhand Pavilion will select the best suitable design and the Financial Bid of the selected bidder will only be opened by the Committee.

- d) Selection of bidder & procedure for selection :
- The bidder would be selected on the basis of ranking and evaluation of Technical Bids by the Selection Committee for Jharkhand Pavilion, and Committee's decision would be final. The Committee will decide on the parameters to be used for determining the suitability and adequacy of the bids. The procedure for selection of the bidder shall be based on the following criteria for evaluation by the Committee :

Criteria for technical evaluation Weightage

- | | |
|--|---------------------------|
| (i) Conceptualization | - 25 Pts |
| (ii) Layout of Pavilion | - 25 Pts |
| (iii) Design of Pavilion | - 25 Pts |
| (iv) Past year experience of pavilion in IITF for States | -25 Pts (2 pt. per state) |
- Minimum 60 marks should be scored for opening of financial bid.

- e) The Selection Committee for Jharkhand Pavilion reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- f) Director Industry, Directorate of Industries, Government of Jharkhand, Ranchi takes no responsibility for delay, loss or non receipt of the offer, documents, letter etc. sent by post either way. Director Industry, Directorate of Industries, Government of Jharkhand, Ranchi shall not be responsible for the expenses or losses which may be incurred by the tenderer in preparation of this offer.

Director Industry
Directorate of Industries
Government of Jharkhand