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MEMORANDUM OF ASSOCIATION OF SINGLE WINDOW SYSTEM
DIRECTORATE OF INDUSTRIES DHURWA RANCHI-834101

1. The registered Society shall be known as "Centre for Industrial Development and Promotion Activities" which will be called the Single Window System Agency at the State level for co-ordination & functioning as FACILITATOR Organisation directly under the Chairmanship of the Secretary, Department of Industries, Govt. of Jharkhand
2. The registered office of the society shall be located in the Directorate of Industries, Engineering Hostel, Dhurwa, Ranchi.
3. The main objectives of the Single Window System will be to enhance the intercommunication between various state agencies and the entrepreneurs in resolving the problems for speedy implementation of the Industrial projects.

Single Window System will be a forum where the entrepreneurs would be invited for sorting out their problems wherein the entrepreneurs would have an opportunities for direct communication with the decision makers at the apex level. This methodology is intended to facilitate implementation of the potential projects and to exploit promotional activities .

4. To attain the main objectives as mentioned above, the society will coordinate the following activities :
 - (i) - Providing general guidance to the entrepreneurs for setting up Industries in the State.
 - (ii) Providing assistance in submission of formal applications for different organisations.
 - (iii) Providing assistance in following up such application for appropriate sanction from concerned organisations /departments.
 - (iv) Coordinate the monitoring of the progress in respect of necessary clearances/sanctions for the industry.
 - (v) Identification of suitable projects for various parts of the State .
 - (vi) To take appropriate all such steps to attract investment and boost the product, production and productivity.
 - (vii) Implementation of Industrial policy
 - (viii) To organise Seminars / work shops pertaining to industrial promotion activities.
 - (ix) Assistance in getting seed capital assistance under various schemes of IDBI/other financing institutions /commercial banks .
 - (x) Assistance in allotment of plot / shed of IA DA's .
 - (xi) Assistance for clearances for commencement of construction.
 - (xii) Assistance in execution of lease deed.
 - (xiii) Other matters connected with infrastructural assistance.
 - (xiv) Location clearance & advice on effluent treatment and disposal (from State Pollution Control Board)
 - (xv) Assistance in sanction of Power connection.
 - (xvi) Assistance in sanction of power connection during construction phase.
 - (xvii) Assistance in sanction and power supply for industrial use.
 - (xviii) Assistance in getting letter of intents/industrial license / DGTD/ registration from the Govt. of India.
 - (xix) Assistance in clearances from different Government Departments.
 - (xx) Assistance in location clearance for setting up an Industrial unit.
 - (xxi) To help entrepreneur in preparation of TEFR'S /Viability .

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5. (xxii) To take appropriate steps for simplifications of procedures, Representative of ASSOCHAM Jharkhand /Representatives of Chhotanagpur Small Scale Industries Association /Bokaro Chamber Of Commerce & Industries /Industries & Commerce Association Dhanbad /Santhal Pargana Chamber of Commerce & Industries , Deoghar /Adityapur Small Industries Association ,Jamshedpur shall be member invited as & when necessary.

S.N	Name	Occupation	Address	Designation
1.	Sri P.P.Sharma, IAS	Service	Govt. of Jharkhand , Ranchi	Chairman
2.	Sri A.P.Singh, IAS	Service	Govt. of Jharkhand , Ranchi	Vice Chairman
3	Director SISI ,Ranchi	Service	Director ,Small Industries Service Institute ,Ranchi	Member
4	Industrial Development Bank Of India (Local representative) Ranchi	Service	Ranchi	Member
5.	Allahabad Bank	Service	Ranchi	Member
6	SIDBI (local Representative)	Service	Jamshedpur	Member
7	Joint Director	Service	Directorate of Industries , Govt. of Jharkhand , Ranchi	Member
8	Deputy Director	Service	Directorate of Industries, Govt. of Jharkhand, Ranchi	Convenor

(Signatures with names & address of the Managing Committee of Single Window System, registration under the Societies Registration Act.)

6. The Board of Management of the society shall be the body constituted as such under the rules of the society. The first members of the said Board of Management shall be the following persons whose names, addresses and designation are given below / are desirous of being formed in to a society and of its registration under the Societies Registration Act 1860 in pursuance of this memorandum of association. :-

S.N.	Name	Address	Designation	Signature
1.	Shri P.P.Sharma ,IAS	Industry Secretary Govt. of Jharkhand , Ranchi	Chairman	<i>P.P.Sharma</i> 4/6/2002
2	Shri A.P.Singh , IAS	Director Industries Govt. of Jharkhand , Ranchi	Vice Chairman	<i>A.P.Singh</i> 04/06/02
3.	Shri J C Panday	Director ,S.I.S.I. , Ranchi	Member	<i>J.C.Panday</i> 4/6/02
4.	Industrial Development Bank Of India (Local representative) Ranchi	Ranchi	Member	<i>[Signature]</i>
5.	Allahabad bank	Ranchi	Member	<i>[Signature]</i> 04.06.2002
6.	Asstt. General Manager	SIDBI , Ranchi	Member	<i>[Signature]</i> 04-06-2002
7	Joint Director Industry	Directorate of Industries Govt. of Jharkhand Ranchi	Member	<i>[Signature]</i> 04.06.02
8	Deputy Director Industries	Directorate of Industries Govt. of Jharkhand Ranchi	Convenor	<i>[Signature]</i> 4/6/02

I know the above persons who have signed in my presence

[Signature]
4/6/02
(SARCOM BARMAN)
उद्योग निदेशक
उद्योग विभाग
झारखण्ड, राँची

18-19/8

**RULES OF THE SINGLE WINDOW SYSTEM,
JHARKHAND ,RA NCHI**

1. **DEFINITIONS :**

In these rules unless there is anything repugnant in the subject or context.

- (a) Society means the society for "Single Window System", Jharkhand ,Ranchi .
- (b) "The Seal" means the common seal of the Institution.
- (c) Single Window System (S.W.S.) means a society' platform where the entrepreneurs could be invited for sorting out their problems & to have a direct communication with decisions makers at apex level.
- (d) Board of Management means the body as constituted under these rules for the management of the affairs of the Single Window System.
- (e) "Chairman" means the Chairman of the Single Window System.
- (f) "Vice Chairman" means the Vice Chairman of the, Single Window System.
- (g) "Convenor" means the member-secretary & Chief Executive of the Single Window System.
- (h) "Members" means the member of the Single Window System.
- (i) "Office" means registered office of Single Window System.

2. Should a person , who is a member of the society by virtue of the office held by him is unable to attend any meeting of the society, a substitute to take his place at the meeting may be nominated by him. Such substitute, shall be entitled to take part in the proceedings of the meeting for which he has been nominated and who shall also have the right to vote.

3. The Society shall maintain a roll of members at the registered office and every member shall sign the roll and state therein his occupation and address.

4. It shall be incumbent upon a member of the society to notify to the Convenor any change of his address & occupation.

5. The society shall enter in the register of the members, following particulars :-

- (a) Name & address of each member.
- (b) The date on which the member was admitted.
- (c) The date on which the member ceased to be a member.

6. The society may co-opt any other person as member as and when required.

7. When a person becomes or is appointed or is nominated a member of the society by virtue of the office held by him, his membership shall automatically be terminated when he ceases to hold office and the vacancy so caused shall be filled by his successor to that office.

8. Whenever a member desires to resign from the membership of the society, he shall address his resignation to the Chairman and present it to him. His resignation shall take effect only on its acceptance by the Chairman of the society.

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9. Any vacancy in the membership of the society either by resignation or under rule-8 of these rules or otherwise shall be filled by appointment or nomination by the authority or the Board of Management entitled to do so, as the case may be.
 10. The society shall function notwithstanding that any person entitled to be a member by virtue of his office is not represented on the society for the time being. The proceedings of society shall not be invalidated by the above reason from the existence of any vacancy or any defect in the appointment of any of its members.
 11. The Govt. Of India and the state Govt. shall be entitled to obtain information, advice & assistance of the society on all matters concerning the activities undertaken or to be undertaken by the society.
 12. The Board of Management. shall meet at lease once in a quarter to discuss/deliberate upon the activities of the society. A quorum of at least two-third of the members of the Board of management or five persons whichever is less shall be essential for the meeting under these rules. A fresh meeting must be convened immediately by the Convenor in case the requirement of quorum is not met at any meeting. At the fresh meeting so convened, no quorum will be necessary.
 13. **POWER OF THE BOARD OF MANAGEMENT**

Save as herein expressly provided, as having to be passed by the society in a General Meeting, all the duties, powers, functions and rights whatsoever consequential and incidental to the carrying out of the objectives of the society, shall only be exercised or performed by the Board of management subject to such limitation as the Government of India or the State Government may impose in respect of the expenditure of grants from time to time.
 14. In particular and without prejudice to the generally of the foregoing provision, the Board of Management may :-
 - (a) Make, amend or repeal any of the rules relating to administration and management of the affairs of the society subject to the observance of the proviso contained in the Society Registration Act 1860 from time to time and pass such modifications as may be thought necessary.
 - (b) Accept donations and endowments or, give grants upon such terms as it thinks fit.
 - (c) Delegate any of its powers other than those of making rules to the Chairman or other authorities, as it may deem fit.
 - (d) Appointment committee and sub-committees for such purposes and on such terms as it may deem fit to remove any of them.
 - (e) Do, generally all such acts and things as may be necessary for carrying out the objectives of the society or any of them provided that nothing herein contained shall authorise the Board of management to do any act or to pass any bye-laws which may be repugnant to or inconsistent with the objectives of the society.
 15. Industrial Development Commissioner / Secretary, Industries Department, Government of Jharkhand shall be the Chairman of the Board of Management

and shall preside at all meetings. The Director of Industries shall be Vice Chairman.

16. Not less than ten clear days notice of every meeting of the Board of Management shall be given to each member.

17. Each member of the Board of Management shall have one vote and in the event equality of votes on any question to be decided, the Chairman shall have a casting vote.

18. Any business which may be necessary for the Board of Management of perform may be performed by a resolution in writing circulated among all its members and any such resolution so circulated and approved by a majority of the members signing shall be as effectual and binding as a resolution passed at a meeting of the Board of management.

19. Annual General Meeting:

The society shall hold an annual general meeting at least once in every financial year and not more than fifteen months shall lapse between two successive annual general meetings.

20. The Balance Sheet, the Auditor's Report, and the Annual Report shall be placed at the annual general meeting of the society for its consideration.

21. At least two third of the members of the society or five persons whichever is less shall form the quorum for the annual general meeting. A fresh meeting would be convened immediately by the Convenor Secretary in case the requirement of the quorum is not met at any meeting. No quorum will be required for such fresh meeting convened.

22. The funds of the society shall consist of the following :-

- (a) Recurring and non-recurring grants made by the Govt. of India and the State Government for the furtherance of the objectives of the society.
- (b) Income from Investment.
- (c) Income from other sources.

23. The Banker of the society shall be appointed by the Board of Management. All funds of the society should be paid into the society's account with the said Banker and shall be withdrawn by cheque only. The Board will the functions to operate the accounts by a specific resolution to be communicated to the Boards accordingly.

24. The Accounts of the society shall be audited by the Chartered Accountants to be appointed at the Annual General Meeting.

Inspector General of Registration , Jharkhand on his discretion may get the account of the Society audited at any time by any recognized Chartered Accountant and for this fee of the Chartered Accountant shall be borne by the Society

25. Annual Report:

An annual report of the activities of the society and of the work undertaken during the year shall be prepared by the Management for the information of the state Government, Government. of India and members of the society.

26. Within 30 days after the holding of the annual general meeting, these shall be filed with the Inspector General of Registration, Jharkhand.

(j) List of the names, addresses and occupations of the members of the Board of Management.

(ii) Annual report by the Board of management on the working of the society for the previous year and

(iii) Copy of each of the balance sheet and the auditor's report certified by the auditor. Such list and the annual reports shall be jointly signed by the Convenor-Chief Executive & the Chairman of the Board of Directors.

27. If any change occurs in the composition of the Board of management or in the holder of the office of the Chairman, the Vice Chairman or the Convenor Secretary & Chief Executive at any time, such change together with the reasons therefore shall, within thirty days, be notified to the Inspector General of Registration.

28. All property belonging to the society shall be deemed to be vested in the Board of management of the society but shall be referred to as the property of the society.

29. SUITS AND PROCEEDINGS BY AND AGAINST THE SOCIETY

(a) The society may sue or may be sued in the name of the Chairman, the Vice Chairman or any office bearer authorised by the Board of management in this behalf.

(b) No suit or proceeding shall abate by reason of any Vacancy or change in the holder of the office of the Chairman, the Vice Chairman or any office bearer authorised under (A) above.

(c) Every decree or order against the society in any suit or proceeding shall be executable against the property of the society and not against the incumbent in person or any office bearer.

30. The society shall keep at its registered office books of account in which following information should be entered accurately. All sums of money received and the sources thereof and all sums of money spent by the society.

31. Every member of the Board of Management shall have the right of inspection of accounts and registers maintained by the society and proceedings of the meetings of the society at any time during office hours.

32. Members shall receive no profits upon the dissolution of the society. If after disposal and settlement of the property of the society and its claims and liabilities, there are any surplus assets these shall be paid or distributed amongst the members of the society or any of them but shall be disposed of as directed by the Govt. of India and the State Govt. with the concurrence of the Inspector General of Registration, provided that nothing herein contained shall prevent payment in good faith of remuneration in return for any service rendered to the society.

33. The income and property of the society shall be applied towards the promotion of the objectives set forth in the Memorandum of Association subject to limitations, if any, imposed by the Govt. of India or the state Government, in regard to the expenditure of grants made by them.

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34. **NOTICE**

A notice may be served upon any member of the society either by special messenger or by post addressed to such member at the address mentioned in the roll of members.

35. Any notice served by post shall be deemed to have been served on the day following that on which the envelop or wrapper containing the same is posted and in proving such service, it shall be sufficient to prove that the cover containing such notice was properly addressed and put into the post office.

36. **ALTERATION OR EXTENSION OF THE PURPOSES OF THE SOCIETY**
Subject to the approval of the State Government, previously obtained the society may alter or extend the purposes for which it has been established and for this purpose shall adopt the procedure laid down in section 12 of the Societies Registration Act 1860.

37 **DISSOLUTION OF THE SOCIETY**

If occasion arises for the dissolution of the society, such dissolution will be in accordance with the provision of section 13 and 14 of the Societies Registration Act, 1860.

Certified that this is the true and correct copy of the Rules and Regulations of the society.

Witness :

Members , Board of Management

1. Apv 24/06/02 Director of Industries
Jharkhend, Ranchi.

2. He 24/06/02 Joint Direcor of Industries
Jharkhand, Ranchi.

3. Dm 24/6/02 Deputy Director of Industries
Jharkhand, Ranchi.

सचिव, उद्योग विभाग की अध्यक्षता में दिनांक 04.06.2002 को राज्य स्तरीय सेंटर फॉर इण्डस्ट्रीयल डेवलपमेंट एण्ड प्रोमोशन एक्टिविटीज सिंगल विण्डो सिस्टम की स्थापना के गठन के सम्बन्ध में बैठक की कार्यवाही ।

आज दिनांक 04.06.2002 को राज्य स्तरीय सेंटर फॉर इण्डस्ट्रीयल डेवलपमेंट एण्ड प्रोमोशन एक्टिविटीज सिंगल विण्डो सिस्टम की स्थापना के गठन के सम्बन्ध में संस्थान के निर्बंधन के अकांक्षी पदाधिकारियों की बैठक सचिव, उद्योग विभाग, झारखण्ड, राँची की अध्यक्षता में उनके कार्यालय कक्ष में सम्पन्न हुई ।

बैठक में निम्नलिखित पदाधिकारी उपस्थित हुए:-

क्रमांक	पदाधिकारी का नाम	पदनाम	हस्ताक्षर
1.	श्री पी० पी० शर्मा भा० प्र० से०	सचिव, उद्योग विभाग, झारखण्ड, राँची ।	J.P. Sharma 4/6/02
2.	श्री ए० पी० सिंह भा० प्र० से०	उद्योग निदेशक, झारखण्ड, राँची ।	A.P. Singh 4/6/02
3.	श्री जे० सी० पाण्डेय	निदेशक, लघु उद्योग सेवा संस्थान, कोकर, राँची ।	J. S. Pandey 6/5/02
4.	श्री यू० पी० जार्या	संयुक्त उद्योग निदेशक, झारखण्ड, राँची ।	U.P. Jary 04.06.02
5.	जि. के. अंडोल	औद्योगिक विकास बैंक, ऑफिस इण्डिया, राँची ।	J. K. Andol 2/6/02
6.	श्री पी० सुन्दर देव	इलाहाबाद बैंक, राँची ।	P. S. Sundar 04.06.02
7.	श्री ए० सुवाल	मिडबी, प्रधान टावर, राँची ।	A. S. Suwal 04.06.02
8.	श्री डी० पी० विद्यार्थी	उप उद्योग निदेशक, झारखण्ड, राँची ।	D. P. Vidyaarthi 4/6/02

बैठक में सदस्यों द्वारा राज्य स्तरीय सेंटर फॉर इण्डस्ट्रीयल डेवलपमेंट एण्ड प्रोमोशन एक्टिविटीज सिंगल विण्डो सिस्टम की स्थापना के गठन के संबंध में संस्था के लोगो का ज्ञापन, मोडोरेन्डम ऑफ एक्टिविटीज एवं सोसाईटी के नियमों और विनियमों

॥ कम एण्ड रिगुलेशन ॥ पर अपनी सहमति व्यक्त करते हुए सर्वसम्मति से यह निर्णय लिया गया कि उद्योग निदेशालय के निर्वाधीन राज्य स्तरीय सेंटर फीर इण्डस्ट्रीयल डेवलपमेंट एण्ड प्रोमोशन एक्टिविटीज ॥ लिगल विण्डो सिस्टम ॥ का निर्बंधन संस्था नियम अधिनियम 1860 के अन्तर्गत कराया जाय ।

साथ ही यह भी निर्णय लिया गया कि निर्बंधन संबंधी कार्रवाई का भार श्री धीरेन्द्र कुमार सिंह, निर्बंधक को सौंपा जाय ।

प्रमाणित किया जाता है कि यह प्रस्ताव की सत्य प्रतिलिपि है ।

Apv 04/06/02
॥ अमरेन्द्र प्रताप सिंह ॥
उद्योग निदेशक,
झारखण्ड, राँची
सह उपाध्यक्ष ।

राम
॥ पी० पी० शर्मा ॥ 4/6/2002
तय्य,
उद्योग विभाग,
झारखण्ड, राँची ।



No 000395

संस्थाओं के निबन्धन का प्रमाण-पत्र

(ऐक्ट 21. 1860)

संख्या 78

वर्ष 2002 - 2003

मैं इसके द्वारा प्रमाणित करता हूँ कि सेक्टर फोर इन्डस्ट्रियल्स

डिपार्टमेंट एंड एम्प्लॉयर्स एसोसिएशन एक निबन्धित



सोसाईटीज रजिस्ट्रेशन ऐक्ट 21, 1860 के अधीन आज पथावत् निबन्धित हुआ/हुई ।

आज तारीख 21/08/2002 मास अगस्त वर्ष दो हजार दो को राँची में मेरे हस्ताक्षर के साथ दिया गया ।

वास्ते, महानिरीक्षक, निबन्धन, झारखण्ड, राँची ।

21/8/2002

S.H.V

गोबर्नमेन्ट प्रेस, राँची ।

पत्रांक- 1389
दाखिल करने का प्रमाण-पत्र

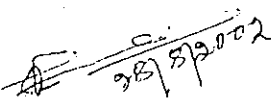
निबंधन महानिरीक्षक का कार्यालय
झारखंड, राँची ।

सुन्दर फूल इन्टर-नैशनल
डवलपमेंट (पब्लिसिटी)
प्राइवेट लिमिटेड

दिनांक- 31.8.12

प्रमाणित किया जाता है कि 1860 के सोसाइटी रजिस्ट्रीकरण अधिनियम xxi के प्रावधानों के अनुसार आज निम्नांकित दस्तावेज सम्यक रूप से दाखिल निबंधन/अभिलिखित किया गया है/किये गए हैं ।

निबंधन शुल्क 50/-रुपया मात्र

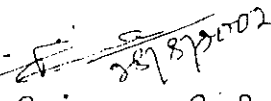

वास्ते निबंधन महानिरीक्षक,
झारखंड, राँची ।

सेवा में,

उप निदेशक, उद्योग विभाग
झारखंड राँची

उनके पत्रांक- 23/11 दिनांक- 11.7.12 के संबंध में रजिस्ट्रीकरण प्रमाण-पत्र संलग्न है ।

कृपया प्राप्त स्वीकार करें ।


वास्ते निबंधन महानिरीक्षक,
झारखंड, राँची ।

verified
