

JHARKHAND INSTITUTE OF CRAFT AND DESIGN,

Minutes of the meeting of the Governing Council held on Tuesday, 13th August, 2019 in the chamber of the Development Commissioner, Government of Jharkhand, Project Building, Dhurwa, Ranchi at 04:00 PM.

Attendees:-

1. Sh. Sukhdev Singh, IAS, Development Commissioner, Jharkhand, Ranchi Cum-Chairman, JICD
2. Sh. Shailesh Kumar Singh, IAS, Principal Secretary, Higher, Technical Education & Skill Development Department, Jharkhand, Ranchi -Cum-Member, JICD.
3. Sh. K. Ravi Kumar, IAS, Secretary, Industries Department, Jharkhand-Cum-Member, JICD.
4. Sh. Uday Pratap, IAS, Director, Handloom Sericulture & Handicraft, Jharkhand, Ranchi -Cum-Member, JICD.
5. Sh. Dipankar Panda, Managing Director, Jharcraft - cum - Member, JICD.
6. Sh. Uday Pratap, IAS, Director, Jharkhand Institute of Craft and Design -Cum-Member Secretary, JICD.

In Attendance.

1. Sh. Amit Kumar, Deputy Secretary, Industries Department Cum-Head Admin, JICD.
2. Ms. Haripriya, Vellodi, Design Associate, NID, Representative from National Institute of Design, Ahmadabad.

Chairperson of the Meeting- Shri Sukhdev Singh, Development Commissioner, Jharkhand, Ranchi Cum-Chairman of Jharkhand Institute of Craft & Design presided over the meeting.

The meeting started with a brief introduction of JICD by secretary, Industries Department followed by detailed information given by Ms. Haripriya Vellodi, Design Associate, NID, Ahmadabad regarding the requirements necessary for starting the functioning of JICD.

Proceedings of the Meeting- The Member Secretary confirmed that the quorum for the meeting was present. The Governing Council discussed the items as mentioned in the agenda placed before the Council.

The Minutes of the discussions held in the meeting recorded as under.



01.	Proposal for approval of the profile of officers, faculty, technical staff and other staff as provided by NID to send it to Prashashi Padwarg Samiti (APC)
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Details of the profile of officers, faculty and technical staff containing name of posts, number of posts, educational Qualifications & experiences required and remuneration (**Attached As Annexure-B**) was placed before the council for its consideration. This profile has been prepared by NID in accordance with provisions as per the Departmental sanctioned letter no. 94 dated 22.01.2016. The council held discussion on the profile and gave its approval to send the said profile to **Prashashi Padwarg Samiti (APC)** for its approval.

The council also approved the proposal to begin recruitment process of the personnel on fixed contract basis after the creation of posts by the competent authority in the state government. In addition, the council approved the proposal to appoint 18 personnel in the first phase for the posts described below:-

I.	Director	-	01 post
II.	Associate senior faculty	-	04 post
III.	Faculty	-	04 post
IV.	Senior Technical Staff	-	04 post
V.	Head Admin	-	01 post
VI.	Head Accounts	-	01 post
VII.	Head Academic	-	01 post
VIII.	Account Staff	-	01 post
IX.	Centre Assistant for resource Centre (Librarian)	-	01 post
	Total	-	18 post

The council also decided that the recruitment of the personnel will be on the basis of evaluation of each candidate against 100 marks out of which 75 marks will be for academic and experience profile of the candidates and 25 marks will be for interview. The interview board will consist of the Secretary, Department of Industries, Government of Jharkhand, Director of Handloom, Handicraft and Sericulture and 03 experts from NID Ahmedabad. Applications for the appointments of personnel will be invited through advertisement on national basis.



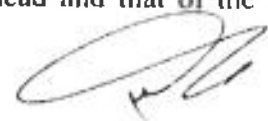
02.	Proposal for repair and renovation of 5th and 6th floor of Udyog, Bhawan, Ratu Road, Ranchi. Constructed in the year, 2011 from maintenance head for the inauguration of JICD by the Hon'ble Chief Minister, Government of Jharkhand.
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Development Commissioner –cum- Chairman, JICD wanted to know whether the space identified is sufficient for the permanent setup of JICD. On this, the representative from NID, Ms Haripriya Velloḍi, Design Associate, explained that two floors of the Udyog Bhawan as identified now are not sufficient for running JICD. Besides, it will be difficult to install heavy tools and equipment on 5th and 6th floor. Managing Director, Jharcraft-cum-member JICD suggested that Jharkhand Sericulture Development Institute, Hehal running under Industries Department has sufficient land on which building as per the requirement of JICD may be constructed. To begin with certificate courses can be started in the present building of the said institute.

After detailed discussion, it was unanimously decided to develop Jharkhand Sericulture Development Institute, Hehal as permanent campus for JICD. It was also decided that the member secretary will get the estimate prepared with the help of JIDCO in consultation with NID as per requirement of JICD for the construction of building. In the mean time certificate courses should be started in the existing building of Jharkhand Sericulture Development Institute, Hehal. For the purpose of starting certificate courses, renovation, repairing and furnishing of the existing building Jharkhand Sericulture Development Institute, Hehal will be done as per the estimate of JIDCO. In view of the above decisions, the proposal contained in this agenda was not approved.

03.	Proposal for appointment of two computer operators, two peons and two security guards on out sourcing mode and their payment from maintenance head.
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The council approved the proposal with the modification that the payment of remuneration of the security guards will be paid from security head and that of the other staffs will be paid from maintenance head.



04.	Proposal for furnishing the chambers for the Director and the Head Admin and office from maintenance head.
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The council approved to develop the chambers and office in the permanent campus of JICD at Jharkhand Sericulture Development Institute, Hehal, Ranchi

05.	Proposal for hiring two cars for JICD.
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The council gave its consent to hire a mid segment car.

06.	Proposal to appoint a Chartered Accountant for internal audit for JICD on contract basis.
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The council gave its consent to appoint a Chartered Accountant on contract basis whose remuneration will not exceed Rs. 10,000/- per month.

07.	Proposal for sending a five members team including one financial advisor and one auditor to NID, Ahmedabad for study tour.
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It was decided that a five members team including one financial advisor and one auditor will visit NID, Ahmedabad for study tour. The team will study the establishment and organizational pattern of NID that will help in establishing JICD.

08	Proposal for setting up phone/internet/electricity/generator facilities for JICD.
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The council approved the proposal for the proposed permanent campus of JICD.

09.	Proposal for procurement of equipments, furniture & fixture and other tools from GeM
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The list of equipments, tools and furniture & fixtures provided by NID as per the requirements of JICD (**Attached As Annexure-A**) was placed before the council. The cost of equipments and tools is Rs. 264.40 Lakh (two crore sixty four lakh and forty thousand) excluding the cost of furniture & fixtures which is approximately Rs. 600 per sq. feet. After detailed deliberations it was decided to procure the equipments, tools and furniture &




fixtures in two phases. In the first phase, only those equipments, tools and furniture & fixtures will be procured from GeM which will be required for starting the certificate courses. The rest will be procured in the second phase when they will be required for the conduct of degree courses. The member secretary will segregate the entire list in two phases with the help of NID. After this they will be procured. It was also resolved that actual procurement will be done only when they will be required for immediate use. Unnecessary inventory must be avoided


10. Proposal for approving the inaugural expenditure from maintenance head.

Deferred for want of details.


The meeting ended with the vote of thanks.

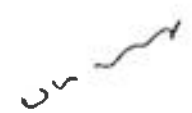

Uday Pratap, IAS
Director,


Cum-Member Secretary, JICD.



Dipankar Panda
M.D.,

Jharcraft-cum-Member, JICD.


Uday Pratap, IAS
Director, Handloom Sericulture & Handicraft
Cum-Member, JICD

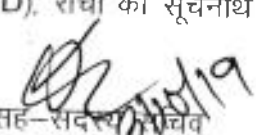

K. Ravi Kumar, IAS,
Secretary,
Industries Department
Cum-Member, JICD.


Shailesh Kumar Singh, IAS
Principal Secretary,
Higher, Technical Education &
Skill Development Department
Cum-Member, JICD.


Sukhdev Singh, IAS
Development Commissioner,
Cum-Chairman, JICD

झारपांक- 05 / रॉची, दिनांक- 03/10/2019

03/प्रशासकीय परिषद / बैठक-02/2019
प्रतिलिपि-विकास आयुक्त-सह-अध्यक्ष, झारखंड इंस्टीच्यूट ऑफ क्राफ्ट एण्ड डिजाईन (JICD),
रॉची / सभी सदस्य, झारखंड इंस्टीच्यूट ऑफ क्राफ्ट एण्ड डिजाईन (JICD), रॉची को सूचनार्थ प्रेषित।


निदेशक-सह-सदस्य,
झारखंड इंस्टीच्यूट ऑफ क्राफ्ट एण्ड डिजाईन
(JICD), रॉची।